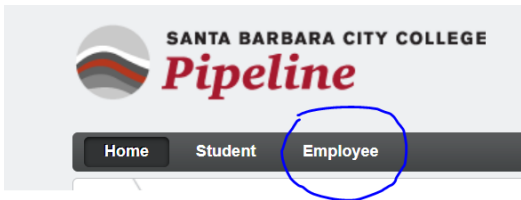


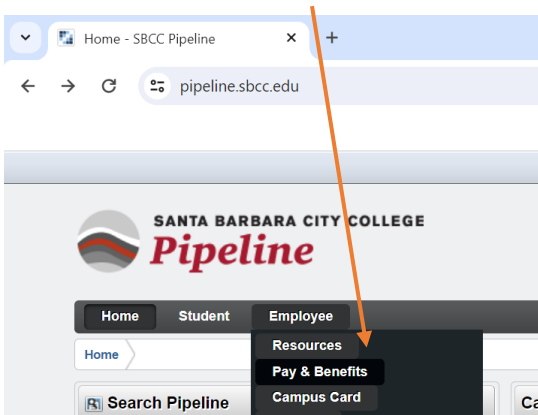
## Accessing Sick Leave Balance in PIPELINE

Log into PIPELINE

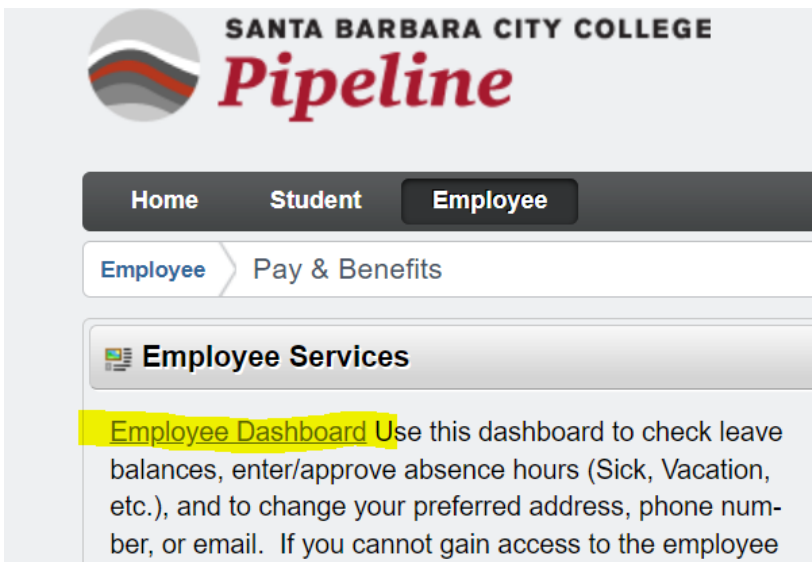
Select EMPLOYEE



Select → Pay and Benefits



Click on the EMPLOYEE DASHBOARD link



On the lower right hand side of the Employee Dashboard home page Click on **Employee Menu**

Employee Dashboard

Latest Pay Stub: 08/31/2022    All Pay Stubs    Direct Deposit Information    Deductions History

Earnings    Taxes    Job Summary    Employee Summary

My Activities

- Enter Leave Report
- Approve Time
- Approve Leave Report
- Approve Leave Request
- Electronic Personnel Action Forms (EPAF)
- Faculty Load and Compensation
- Salary Planner
- Pay Stub Administrator
- Benefits Administrator
- Employee Menu**

You will be re-directed to the following page where you need to click on the **Faculty Services** tab. Then, select the Adjunct Leave Balance link (highlighted in yellow below).

SANTA BARBARA CITY COLLEGE

Personal Information    Student    **Faculty Services**    Employee    Finance

Search

RETURN TO MENU    SITE MAP    HELP    RETURN TO PIPELINE

### Faculty and Advisors

- Class Rosters
- Faculty Load & Compensation
- Adjunct Leave Balances**
- Starfish FULLY ONLINE classes Opt-In

By Opting in, all online courses will start receiving flags based on Canvas log ins.

RELEASE: 8.9.1.5 SBCC