



**Regular Public Meeting Minutes February 2, 2022 9:05am-9:40am**

Santa Barbara City College | Online via Zoom

https://sbcc.zoom.us: Meeting ID: 944 4281 0963 Passcode: 102951, +1 (669) 900-6833

**I. Call to Order**

- a. 9:05am

**II. Roll Call & Establishment of Quorum**

- a. Members present: Ray McDonald, Noelle Barthel, Corlei Prieto, Gerardo Cornejo
- b. Quorum established.

**III. Welcome from Interim Consortium Chair Corlei Prieto**

**IV. Public and Entity Comment**

- a. No public or entity comments.
- b. Zoom Chat Box: none

**V. Information Items**

- a. Consortium Member updates
  - i. Ray relays that the Workforce Request for Proposal for the One-Stop Operator was released on January 28<sup>th</sup> and will be due February 28<sup>th</sup>. He also announces that they have started a new research on the Labor Force Participation Rate. He also relays that he will be retiring in October 2022 and that he is more than willing to help in any way he can after that time should we need his assistance.
  - ii. Noelle relays that the County Education Office is currently working on applying for multiple grants which range from apprenticeships, CS pathways for teachers, and programs for those in probation. In addition, they are also currently exploring building a culinary program.
  - iii. No announcements from Gerardo at this time.
- b. Corlei Prieto provides announcements and legislative updates
  - i. She announces that the School of Extended Learning postponed two Open House events scheduled for January 5<sup>th</sup> and 6<sup>th</sup> 2022 due the partial SBCC in-person closure. SBCC has decided to resume in-person instruction beginning February 22<sup>nd</sup>. She relays that the upcoming CAEP budget will be released at the end of February.

**VI. Consent Items**

- a. December 1, 2021 CAEP SBAEC Public Meeting Minutes  
Ray made a motion to approve. Noelle seconded.  
Vote: Ayes :4

Prospective DATES	Option 1	OR	Option 2
2-Mar	CAEP SBAEC Public Meeting		CAEP SBAEC Public Meeting Action Item: RFP Template Review
11-Mar	RFP Release: YR 7 (84K unallocated)		Combined RFP Release: YR 7 (84K) + YR 8 (866-900K)
March TBA	RFP Bidders' Conference		RFP Bidders' Conference
6-Apr	CAEP SBAEC Public Meeting		CAEP SBAEC Public Meeting
15-Apr	Due: YR 7 (84K unallocated) RFP		
4-May	CAEP SBAEC Public Meeting YR 7 Consortium Awards Approved RFPs (funds released)		CAEP SBAEC Public Meeting
11-May			Combined RFP Due: YR 7 (84K) + YR 8 (866-900K)
1-Jun			YRS 7 & 8 Consortium Awards Approved RFPs (funds released)

- b. CAEP SBAEC YR 8 2022-2023 Request for Proposal (RFP) Template
  - i. The Consortium briefly reviews an updated and streamlined RFP. They determine that they will provide the public until the March 2<sup>nd</sup> CAEP SBAEC Public Meeting to provide feedback or comments.  
The Consortium recommends to place this item as an action item at the March 2<sup>nd</sup> Public Meeting.

- c. CAEP SBAEC Overarching Marketing Strategy
  - i. SBCCC School of Extended Learning (SEL) Interim Vice President Carola Smith provides a brief update regarding the marketing strategy. She relays that the marketing goals are to ensure that these efforts align with the credit campus' programs for seamless academic pathways from noncredit to credit to complete degrees and/or to prepare students for the job market. The previous approach of allocating funding to a consultant will be changed to one that is integrated with our SBCC Office of Communications Office's schoolwide marketing plans led by Executive Director of Public Affairs and Communications, Martha Swanson.
- d. CAEP SBAEC SBCC voting member change
  - i. Corlei relays that within the next two months, SEL Interim Vice President Carola Smith will serve as the new SBCC District Representative and CAEP SBAEC Chair. Originally scheduled to serve for three months, Corlei served in this role for nineteen months while the SEL Vice President position was vacant. She expresses gratitude for serving in this role and looks forward to working with our CAEP SBAEC Programs Leaders and continued efforts in serving our adult learners.

**Action Items**

- a. CAEP SBAEC 2021-2023 YRS 7 & 8 Request for Proposal Timeline
  - i. The Consortium discusses the two options and choose option #2 as it will streamline the application process and allow applicants more time to submit comprehensive and thorough applications. Gerardo made a motion to approve. Ray seconded.  
Vote: Ayes: 4

**VIII. Next Regular Public Meeting**

- a. March 2, 2022

**IX. Adjournment**

- a. 9:40 a.m.